



CITY OF HOUSTON

Job Posting

1	Applications accepted from	ALL PERSONS INTERESTED
2	Job Classification	Microbiologist III
3	Posting Number	PN# 110135
4	Department	Health & Human Services
5	Division	Office of Surveillance & PH Preparedness
6	Section	Microbiology & Clinical
7	Reporting Location	1115 S. Braeswood
8	Workdays & Hours	M - F, 8 a.m. - 5 p.m.*
		*Subject to change
9	<b>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</b> Performs highly technical bacteriological, serological and/or virological laboratory work according to clearly prescribed procedures and laboratory techniques or developmental methods.	
	<b>CORE FUNCTIONS</b> <ul style="list-style-type: none"><li>➤ Performs data entry of specimens, processes samples, finalizes and reports results using a Laboratory Information System (LIS) and resolves problems.</li><li>➤ Performs testing for direct detection, culture, identification and typing of viruses in clinical samples including syphilis serology.</li><li>➤ Performs dark field microscopy for syphilis point of care testing.</li><li>➤ Assists with Quality Assurance and Quality Control initiatives for the section and the development of a competency assessment program. Oversees training programs for staff, students, and residents. Attends continuing educational programs.</li><li>➤ Performs evaluation, validation testing, assists with grant preparation, and writing of protocols.</li><li>➤ Other duties as assigned to meet departmental goals and objectives.</li></ul>	
10	<b>WORKING CONDITIONS</b> This position occasionally requires stooping, bending, and light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required.	
11	<b>MINIMUM EDUCATIONAL REQUIREMENTS</b> A Bachelor's degree in Biology, Bacteriology, Microbiology or a closely related field is required.	
12	<b>MINIMUM EXPERIENCE REQUIREMENTS</b> Two (2) years of experience in laboratory work dealing with bacteriology, serology or virology are required.	
13	<b>MINIMUM LICENSE REQUIREMENTS</b>	None
14	<b>PREFERENCES</b> <ul style="list-style-type: none"><li>➤ Good teaching and communication skills.</li><li>➤ Candidate with a Master's degree is preferred.</li><li>➤ Proficiency with Microsoft computer programs.</li></ul>	
	<b>SELECTION/SKILLS TESTS REQUIRED</b>	None
15	<b>SAFETY IMPACT POSITION</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
16	This position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.	
17	<b>SALARY INFORMATION</b>	<b>GENERAL FUNDED POSITION</b> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range is:  <div>Salary Range - Pay Grade 21 \$1,211 - \$1,660 Biweekly    \$31,486 - \$43,160    Annually</div>
18	<b>OPENING DATE</b>	April 26, 2006
19	<b>CLOSING DATE</b>	Open Until Filled
20	<b>APPLICATION PROCEDURES</b> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1 <sup>st</sup> floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 794-9142. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.	
	An equal opportunity employer	